**Investment Club Meeting**

**Agenda**

**Date \_\_\_\_\_\_\_\_\_\_\_\_**

*(The treasurer and assistant treasurer should collect investment dues from members prior to the beginning of the meeting so that the new funds can be included in the treasurer’s report)*

Call to Order – President

Roll Call – Secretary (Record Attendance)

Review Minutes – Secretary

Treasurer’s Report – Treasurer

Review Investment Club Portfolio – Vice President

* Each stock in the portfolio should have an assigned member monitoring it

New Stock Ideas / Presentations

* Vice President should pre-assign members to PREPARE to present a stock to study/consider
  + Presenter should have copies of the value line for the stock being presented
  + Presenter should present the Stock Selection Guide (SSG)
* It’s a good idea to also pre-assign someone to present an article from Better Investing or some other Magazine or Website Source

Discussion

* The Presider over the discussion should get a sense if there’s consensus interest in one or more buy or sell recommendations

Action

* Entertain Motions to buy or sell stocks. (consider one stock action at a time)

Entrepreneur’s Corner

* Preassign and entrepreneur to present their business

Old Business

New Business

Announcements and Updates

* Always announce relevant Better Investing programs and updates

Adjourn

***Note: The second Hour of the Club should be devoted to a pre-planned special presentation on a topic relevant to stock investing***